

SCOTTSDALE PUBLIC LIBRARY ADVISORY BOARD
MEETING MINUTES
Civic Center Library Board Room
February 19, 2003

Members Present: Judith Crider, Chair
Jerry Hargitt, Vice Chair
David Berry
Barbara Nordlund
Linda Tardie
Nancy Walker

Others Present: Rita Hamilton, Library Director
Mary Johnson, Library Operations Manager
Sharyn Pennington, Library Operations Coordinator
Dana Braccia, Community Relations Coordinator
Debbie Tang, Library Manager, Special Projects/Facilities
Bill Pillow, Public Services Manager

Guests: Shari Varahramyan, Scottsdale citizen
Susan Wagner, Scottsdale citizen

Mrs. Crider called the meeting to order at 3:35 p.m. She welcomed new Board member Nancy Walker, who has just joined the Library Advisory Board for a three-year term.

Library Director Rita Hamilton thanked Barbara Nordlund for her dedication and service as our immediate past Chairman and presented her with a token of appreciation on behalf of the board and staff.

Mrs. Crider asked for a motion to approve the minutes of the January 15, 2003 meeting. Mrs. Nordlund so moved; Mr. Hargitt seconded, and the motion carried 6-0.

Library Staff Reports of Current Events (A.R.S. 38/431.02 (K))
Monthly Statistical Report – Sharyn Pennington

	<u>January 2002</u>	<u>January 2003</u>	<u>% Change</u>
Library Collection		725,797	
Items Circulated	171,788	174,780	+1.7%
Attendance	147,249	144,136	-2.1%
Volunteer Hours		2,561	

Special Revenue Account Report – Sharyn Pennington

The Gift & Memorial Trust Account received \$8,090 for the month; expenses were \$7,567.95, leaving a spendable balance of \$41,957.37.

\$210,309.21	Library Book Sale Special Revenue Account
12,879.14	Income from sales
<u>7,230.70</u>	Spent in January
\$ 215,957.65	Total spendable Revenue
\$ 113,763.37	Approximate Available Total

Library Director's Report – Rita Hamilton

Ms. Hamilton reported that over 180 volunteers, plus City dignitaries and selected library staff, attended the recent Hearts & Flowers Annual Volunteer Award Luncheon at Gainey Ranch Golf Club and were awarded certificates and gifts.

We are planning an all-staff training day, *Choosing to be Great*, on March 14 with two half-day repeat sessions. Mustang and Civic Center will remain open, and Palomino and Arabian branches will be closed since it is spring break and attendance is down.

Seventy-five teens attended our latest teen center focus group meeting with the architects and library staff, and identified very enthusiastic ideas on designing their space. We will present the Board with the architect's concept next month.

At the City Manager's recent all-employee forum, the library system was recognized for cost saving efforts in two of the many areas we submitted. We reduced the amount of mending on older and damaged materials and trained volunteers to do the mending. At Palomino, we increased the public's use of the self-check machines by 10%, cutting down on staff time, which allowed them to absorb a vacant position.

Ms. Hamilton then alerted the Board to a recent program on ABC-TV, Channel 15 in Phoenix, entitled *Porn at the Library*, in which several facts were either distorted or misrepresented entirely. It targeted Phoenix Public Library, where adult PCs are not filtered for content. Ms. Hamilton assured the Board that all the Scottsdale Public Library System PCs are filtered. If an adult needs to access a website that is blocked, staff can turn the filter off so the patron can access it. After their computer time is over, the librarian again activates the filter on that computer.

Library Services Highlight:

Ms. Hamilton introduced two staff members who explained the details of three programs that are funded by the Board. Librarian Louisa Aikin described the Battle of the Books

(grades 5 and 6) and Beyond Battle of the Books (grades 7 and 8). Dana Braccia, Community Relations Coordinator, explained the OneBookAZ program for adults, which generates interest in literature and increases library awareness through reading and discussing the same book statewide.

Items Requiring Board Action

Expenditures:

Feb 2003	Battle of the Books/Beyond Battle of the Books	\$ 11,000	Marsha Greene
	Urban Libraries membership	\$ 3,000	Rita Hamilton
	Movie License	\$ 2,638	Dana Braccia
	National Volunteer Week Recognition	\$ 500	Michelle Brooks
			Dana Braccia/Joanne
	OneBookArizona	\$ 1,000	Hamilton-Selway
			Alex Barnard/Dana
	Adult Programs 3#	\$ 1,000	Braccia
	February Total:	\$ 19,138	

After discussion, Mr. Hargitt moved to approve the February expenditures as reported. Ms. Tardie seconded, and the motion carried 6-0.

Rassner/Library Endowment:

Ms. Hamilton explained that the Rassner Endowment was established through the Arizona Community Foundation for the benefit of the Scottsdale Public Library System and that this fiscal year's disbursement of \$20,000 will be used to fund the purchase of library materials and design expenses for the teen center.

After discussion, Mr. Hargitt moved to approve the recommended disbursement of \$20,000 from the Rassner Endowment, Mrs. Nordlund seconded, and the motion passed 6-0. The recommendation will now be forwarded to City Council for acceptance.

Informational Items

Sister City Visit:

Mrs. Nordlund told the Board about her recent visit to Scottsdale's sister city, Alamos, Mexico, to present \$1,000 worth of new books to their local library to aid the citizens in learning English. She showed photographs of the Alamos library and the patrons reading

the bilingual books. The Board had approved funding the gift books from the Trust Fund last year. She relayed an expression of thanks from the Alamos citizens and their desire to visit Scottsdale sometime this year.

OPEN CALL TO THE PUBLIC

Scottsdale citizens Shari Varahramyan and Susan Wagner entered the meeting. They stated that they wished to appeal the Board's decision of January 15, 2003 denying the Library's co-sponsoring their *Family Initiative as 'Community Service'* meeting, which is held weekly at Civic Center Library. After they spoke, Ms. Crider explained that the Board could not discuss or take action on any matter presented during Open Call at a meeting unless it is properly noticed for discussion on the agenda (ARS38-431.02.) Ms. Crider explained that in order for the Board to further discuss the matter, it would have to be placed on the Board agenda next month.

Adjournment:

There being no further business, Ms. Crider called for a motion to adjourn. Ms. Tardie so moved, Mr. Hargitt seconded, and the February Library Advisory Board meeting was adjourned at 5:00 p.m.

Mary Warner, Administrative Secretary